

McCallum CAC  
December 4, 2017  
McCallum Library  
MINUTES

CAC Members Present: Stephen Burnette, Anne Heinen, Susan Moffat, Holly Eaton, Claire Mathias, Jane Farmer, Julie Rigby, Mike Garrison. Visitors Present: Larry Featherstone

1. **Call to order.** CAC Co-chair Anne Heinen called the meeting to order at 6:30pm.
2. **Minutes.** Minutes of the November CAC meeting were approved by electronic vote prior to the meeting and posted to the MacKnightly News.
3. **Co-Chair election.** Susan Moffat nominated Stephen Burnette to serve as CAC Co-chair, with Jane Farmer seconding. ACTION: Stephen Burnette was approved to serve as CAC Co-chair by unanimous voice vote.
4. **Additional Professional Development Days.** Principal Mike Garrison announced that McCallum has been approved for an extra Professional Development day on January 3<sup>rd</sup>. As a result, Friday, January 5<sup>th</sup>, will be converted to an A-day. Students who have B-day classes under a class-sharing program with another campus will attend the shared class as previously scheduled on the 5<sup>th</sup>; students who have an A-day class at another campus on the 5<sup>th</sup> will stay in the McCallum library with Ms. Farmer during that class period. Lamar Middle School and most McCallum Vertical Team elementary schools have also requested, and been approved for, an additional Professional Development day on February 16<sup>th</sup>; McCallum, Kealing and Blackshear have opted to hold regular classes on that day.
5. **Campus Improvement Plan (CIP).** Assistant Principal Larry Featherstone provided an overview of the McCallum Campus Improvement Plan for 2017-2018. CAC members discussed goals and strategies for the following areas: Advanced Academics, Service Design, Professional Development, Student Assessment, Curriculum, Attendance, Campus Climate and Discipline, Violence Prevention, Coordinated School Health, Customer Service, Employee Well-being, Family and Community Engagement, Fine Arts and Creative Learning Initiative, Post-secondary Readiness: CTE, Post-secondary Readiness: Direct to College Enrollment, Graduation Rates, Professional Learning, Reading/Language Arts, Special Education: ARDs/IEDs, Special Education: Least Restrictive Environment, Student Health and Nutrition, Student Fitness and AVID. The complete McCallum Campus Improvement Plan is available for download here: <https://www.austinisd.org/schools/mccallum>
6. **Next Meeting.** Due to winter break, the McCallum CAC will hold its next meeting on Monday, January 8.
7. **Adjourn.** There being no further business, the McCallum CAC adjourned its meeting at 6:45pm.

Approved January 8, 2018  
Susan Moffat, CAC Secretary

